

# Policy Council Membership Committee Agenda

Tuesday, December 11, 2012

1:00 p.m. @ Central Office Board Room

998 Washington St. North

1:00 p.m. **Call meeting to order**

**Call for a quorum**- *One member from each region is required. The regions are North: North Side (Jerome), Orchard Valley (Wendell), Little Wood (Shoshone/Gooding), and Hailey; East: Power (American Falls), Minidoka (Rupert), and Cassia (Burley); Central: Twin Falls, East End (Hansen/Kimberly), West End (Buhl), and Hagerman.*

1:05 p.m. **By-Laws**

- Article V. Officers, Section 1 H. Personnel Development Work Group (PDWG) Officer. AND Article VI Committees Section 1 Executive Committees
  - Proposed removal of the PDWG position, with responsibilities assumed by the Idaho Head Start Association Representative in conjunction with Family Service Advisory, Health Service Advisory, and Education Advisory.

1:20 p.m. **Policies and Procedures**

- Article I Policy Council Membership. Section 1 Parent Representatives

- Section A: Examine if representation should remain by program unit (classroom) or by program option for each center.
  - Examine if School District parent representatives and alternates should be elected to Policy Council.
- Article I Policy Council Membership. Section 2 Community Representatives A.1. i.
  - Removal of section i as it is no longer applicable.
- Article I Policy Council Membership. Section 2 Community Representatives A. 2.
  - Removing the last sentence.
- Article I Policy Council Membership Section 6 Duties E 1 and 2.
  - Change Policy Council Center Report to Parent Committee Meeting Minutes.
- Article II Job Descriptions and Officers Section 5 Representatives to Idaho Head Start Association.
  - Add a system of correspondence and representation that replaces PDWG representative duties in collaboration with Advisory Board members, Bus Driver and Food Service manager meetings and the CSI Board of Trustees.
- Article II Job Descriptions and Officers Section 7 Personnel Development Work Group Representative.

- Remove PDWG representative descriptions and responsibility and add in Advisory Board Representative descriptions and responsibilities.

2:00 p.m.

**Leadership Planning:**

**Theme**

**Training Ideas**

**Speaker/Presentation**

**Volunteers for set up, take down, greeting table**

3:00 p.m.

**Adjourn**