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| College of Southern Idaho Head Start/ Early Head Start Facilities Health & Safety Check List |
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Center: _____

Date: _____

Person Conducting Site Visit: _____

Center Supervisor: _____

Grounds and Exterior:

When approaching the Center, is the outward appearance attractive to look at? YES NO

Are there significant problems that affect the safety of children, parents, and staff at this site? (Please List) YES NO

Is the roof showing signs deterioration? If so, in what ways? (Please List) YES NO

Do parking areas, entryways and sidewalks have smooth surfaces, free of holes, debris and other hazards that are potentially dangerous? YES NO

Are the grounds maintained, environmentally friendly and free of noxious weeds? YES NO

Is the outdoor play area arranged so that no child can leave the premises or get into unsafe or unsupervised areas? (Gates must be unlocked during classroom hours) YES NO

Is the landscaping surrounding the center and play-yard attractive and engaging? YES NO

Is playground equipment adequately secured to the ground? YES NO

Is the playground equipment in good condition? Free of sharp points, edges, splinters, loose objects, or pinch points that can cause injury? YES NO

Depth of soft-fall area is appropriate—12” deep? YES NO

Are there any partially open “S” hooks or other spots that could catch clothing, draw strings, or skin and cause injury? YES NO

Do swings have plastic coated chains? YES NO

Do areas with trees have limbs that are hanging down and in need of being trimmed to avoid a hazard? YES NO

Is play equipment spaced far enough apart to avoid something striking a child? YES NO

Does the sandbox or other outside gear have covers or is it raked on a daily basis to keep unwanted pests from using it as a litter box? YES NO

Do the bike path and sidewalk on the playground have a smooth surface free of potholes so as to prevent injury to all program participants and staff? YES NO

Are there a variety of surfaces for children to play on? YES NO

Are retaining borders around playground equipment securely fastened as to prevent tripping hazards? YES NO

Are there both stationary and portable equipment on playground for children to use? YES NO

Is there any protection from weather—shades, roofs, awnings, etc.? YES NO

Is the exterior of the building well lighted, including all exterior doors? YES NO

Do all exterior doors and windows lock securely? YES NO

Does this center have a pest control plan to prevent infestations of rodents and insects? YES NO

Are there procedures in place for snow and ice removal? YES NO

Is there a minimum of 75 square foot per child of outdoor space? YES NO

Interior of Building—Classroom:

Does the classroom layout support developmental learning? YES NO

Is there space for one on one, small group, and large group activities? YES NO

Is there a minimum of 35 square feet per child in the classroom? YES NO

Is the classroom arranged to accommodate a wide variety of activities? YES NO

Is there a space for children to hang up their coats? YES NO

Is the furniture child-size? Can all children touch the floor while sitting? Is the furniture in good repair? YES NO

Is there evidence of diversity in the classroom? Songs, books, dolls, clothing, cooking utensils, etc. YES NO

Are there soft elements in the classroom for children to play with? YES NO

Is there space for quiet/private areas that children may utilize? YES NO

Is the quality of flooring safe and appropriate for children? YES NO

Are there tears in the carpet or vinyl? YES NO

Are all outlets/ surge protectors covered with safety caps? YES NO

Are there smoke detectors and fire extinguishers? YES NO

Are they checked on a monthly basis? YES NO

Are they checked annually by the service company? YES NO

Date of last fire extinguisher inspection:

Is the location of the First Aid kit clearly marked and easily noticeable? YES NO

Is a well-supplied First Aid kit available, accessible to staff, and out of reach of children? YES NO

At a minimum, the following supplies should be found in the First Aid kit (check if in kit):

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| Emergency Blood Spill Kit | | | |
| Bandages | | | |
| Gauze Roller Bandages 2", 3", and 4" sizes | | | |
| Sterile gauze pads 4" X 4" | | | |
| Scissors | | | |
| Tape 1" or 2" | | | |
| Safety Pins | | | |
| Latex or Vinyl Gloves | | | |
| Mouth Piece Barrier | | | |
| Cotton Balls | | | |
| Triangular Bandages | | | |
| Tweezers | | | |
| Flashlight | | | |
| Blanket | | | |
| Bicarbonate of Soda | | | |

Are the toilets and basins accessible to all children? YES NO

Is the center capable of meeting the requirements of the Americans with Disabilities Act? YES NO

Does the center setting accommodate mainstreaming of children with disabilities? YES NO

Can children be seen and supervised at all times, including while using the restrooms? YES NO

Do space, light, ventilation, and physical arrangements meet the children's health, safety, and developmental needs? YES NO

Is there an outside door from the classroom or other safe ways to exit in a fire or other emergency? YES NO

Are these emergency escape routes posted and **practiced** on a routine basis? YES NO

Are alternate site locations practiced as well? YES NO

Are emergency phone numbers posted by each telephone? YES NO

Are toys and manipulatives washed and sanitized on a daily basis?
(These can be sprayed with a mild bleach solution) YES NO

Does hot water in children's bathrooms exceed 120 degrees? YES NO

Do staff and volunteers know and follow proper hand washing, including using soap and water? YES NO

Are hand washing posters posted by each sink in English and Spanish? YES NO

Do any problems/ concerns observed during review require follow-up action?
YES NO
