

# PROUD TO BE PART OF THE CSI FAMILY



## COLLEGE OF SOUTHERN IDAHO HEAD START/EARLY HEAD START



### Governing Board, Policy Council, and Advisory Boards

Governance in Head Start is a partnership between the Grantee/Delegate Agency Governing Board, Policy Council, and Management Staff. Each of these groups has a unique and complimentary role to play in effective decision making for the College of Southern Idaho Head Start/Early Head Start program.

#### Governing Board

The Governing Board has the responsibility for stewardship and monitors the overall organization and operation of CSI Head Start/ Early Head Start. The Governing Board has legal, fiscal and fiduciary responsibility for administering and overseeing the program, including the safeguarding of Federal funds. The governing board ensures active, independent, informed governance and as recommended by the Office of Head Start fully participates in the planning and evaluation of the Head Start Program.

#### Policy Council

The Policy Council is responsible for the direction of the program including reviewing program design and operation and long and short term goals and objectives. Policy Council is comprised of parent representatives and a community representative elected from each of the eleven Head Start centers and the three Early Head Start sites. Policy Council members provide valuable feed back on recruitment, personnel policies, hiring, budget, and all services provided to children and families. Policy Council also serves another function in fostering parent leadership and empowerment. This sense of confidence is intended to allow parents to continue to take a leading role in their child's education and care well after Head Start. **Policy Council Meeting are held the 3rd Thursday of each month (except December and July) in SUB 232. Meals are served at 5:30 p.m. and the meeting starts at 6:00 p.m.**

#### Parent Committee

Each Center has a Parent Committee with elected officers. These officers conduct monthly parent meetings. At these meetings, training is provided on various child development and self sufficiency topics. Parents also plan parent/ child activities held at the center. Parent Committees also provide input and feedback for Policy Council members to better represent their centers. **Parent Committee meeting dates and times vary from center to center.**

#### Advisory Boards

**Health**– Health Advisory helps plan and evaluate the health services provided by the program. The committee is compromised of Head Start/ Early Head Start parents and staff from each center as well as local health professionals. **The next meeting is January 9, 2012 at 8:30 a.m. in SUB 248.**

**Education** – Education Advisory provides guidance on the educational needs and policies within the program. This committee includes representatives from early childhood institutions, public schools, and Head Start/ Early Head Start parents. **The next meeting is November 14 at 3:00 p.m. in TAB 276.**

**Family Services**– Family Services Advisory is actively involved in planning and reviewing services to families. Head Start/ Early Head Start parents and various professionals from the community serve on this committee. **The next meeting is December 5, 2011 at 2:00 p.m. in TAB 276.**

#### Idaho Head Start Association (IHSA)

This is a state-wide membership organization that serves Idaho's 13 Head Start and Early Head Start programs through networking, information gathering and distribution, advocacy and the raising of public awareness and understanding. Membership meetings allow Head Start/Early Head Start directors, staff and parents to come together to share ideas and perspectives and contribute to Head Start and IHSA on a local, state and national level.

**College of Southern Idaho Head Start/ Early Head Start  
Monthly Program Summary  
For October 2012**

**Enrollment**

Head Start ACYF Federal Funded	566
Head Start TANF	27
Early Head Start	80
<b>Total</b>	<b>673</b>

**Program Options**

Part-day/ Part-year, Double Sessions, School District, Pre– K, Early Head Start -Home Based.

**Participation**

Head Start October Attendance	87%
Head Start Double Session October Attendance	86%
EHS Home Visit Completion Rate	95%

**Meals and Snacks**

Total meals served for October	5,196
Total snacks served for October	5,278

**Education**

Direct service staff are working on completing 90 day screeners for Head Start children. These include height/weight, blood pressure, Hematocrit, physical, dental, and lead screening. These screeners must be completed within 90 calendar days of the child's enrollment. Parent/Teacher conferences are being conducted this month as well. Parents have the opportunity to visit the center and go over information about their child and the program with the classroom teacher and home visitor. A phone conference is available for parents unable to attend in person.

**Parent Involvement**

Head Start Home Visitors are currently working with families of enrolled children on Family Partnership Agreements or FPA. The FPA is an opportunity for parents or whole families to set goals and objectives for themselves for the program year. Goals can include employment, education, wellness, communication, and money management just to name a few. The FPA supports whole families in lifelong learning in addition to child goals and School Readiness. Policy Council has also begun a new term for the 2012-2013 program year with a retreat and elections in Albion, Idaho. Newly elected members received training on the duties of officers and how Policy Council works in a fun filled weekend. Outgoing members were highlighted and given commemorative pins for their service.

**Early Head Start**

The Early Head Start program is getting prepared for an upcoming EHS training meeting November 19th and 20th. The training will be provided by our Mental Health Specialist Susan Vance. She will be training a full day on domestic violence. Recently a few of the home visitors were able to attend a conference in Boise called Promoting First Relationships. The program is about helping parents meet the social and emotional needs of their children. At the EHS training meeting the home visitors will be able to share with each other how they have used this program to help with their visits. This training will be a great opportunity for our home visitors to grow and develop.

**Documents for Board Review/ Approval:**

Financial Reports